



NASA Financial Management Manual

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FMM 9110 REIMBURSABLE AGREEMENT NUMBERING SYSTEM (RANS)

9111-1 PURPOSE AND SCOPE

- a. The agencywide Reimbursable Agreement Number System (RANS) provides a uniform method of identifying all reimbursable agreements and orders entered into by NASA with other U.S. Government agencies, foreign governments, state and local governments, and the private sector. Each agreement and order is assigned a Reimbursable Agreement Number (RAN) in accordance with FMM 9111-3.
- b. The RANS is applicable to NASA Headquarters, NASA Installations, and component Installations.
- c. The first four characters of a RAN are the customer ID and the next three characters are the agreement number. Together these seven characters make up the Customer Agreement Number. If there has been a previous request for a RAN under an agreement, the assigned agreement number must be cited on the RAN request form. The eighth and ninth characters of a RAN constitute an alpha/numeric field that identifies the Purchase Order (PO) or Military Interdepartmental Purchase Request (MIPR) for another government agency. The eighth and ninth characters must always reference an agreement number. The tenth character is an alpha/numeric field and identifies the mission.
- d. The RANS is not an integrated part of the AWCS or FACS. Each installation is required to identify financial data by RAN in the Reimbursable Obligation and Cost Reporting System (ROCRS) (see also FMM 9331). Headquarters also utilizes RAN data reported in the Agency Reimbursable Reporting System (ARRS) for monitoring the agency's reimbursable activity.

9111-2 RESPONSIBILITY FOR THE RANS

The Director, Financial Management Division, NASA Headquarters, exercises functional supervision over the application of the RAN structure in relation to financial systems and operations. The Director is also responsible for approving, publishing, and maintaining RANS and for the publication of implementing instructions and revisions concerning the RANS.



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9111-3 *PROCEDURES FOR REQUESTING THE ISSUANCE OF NEW RANs*

- a. Requests for RANs will be made by Headquarters program offices, installations and the Financial Management Division at Headquarters based on accepted agreements and orders. A NHQ Form 148 (see Appendix 9111-3A) will be completed, in duplicate, in accordance with instructions contained thereon and forwarded, with a copy of the agreement and funding document to NASA Headquarters, Code BFR, for issuance of a RAN.
- b. An unique RAN will be assigned to each reimbursable agreement and order in the following categories:
 - (1) Headquarters deposit account agreements,
 - (2) reimbursable R&D, SFCDC, and C of F agreements, and
 - (3) R&PM only agreements which have values that are anticipated to exceed \$250,000.
- c. An installation RAN will be used for R&PM funded agreements that are \$250,000 or less.

9111-4 *DISSEMINATION OF RANs*

Comprehensive listings of RANs issued will be prepared monthly by NASA Headquarters, Code BFR, and distributed to Headquarters program offices and installation Financial Management Offices for use in managing the reimbursable program.



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9111-3A *RAN REQUEST (NHQ FORM 148)*